



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – October 16, 2024
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:03 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE SEPTEMBER 18, 2024 BUDGET HEARING & REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the September 18, 2024 Regular Meeting as submitted. Ms. Judis seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- The September 30, 2024 budget reconciliation was completed by Mr. Howland with the bank balance being \$34,646.78.
- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$216.17 for October, and the current bank account balance as of this meeting is \$34,862.95.

- UAN Update – we will be getting a new computer and printer from UAN. This is a regular equipment update.

- CE Harris & Associates CPAs 3-year contract is up. Renewal for one year is \$575 and 3-year contract is \$725.

- *Mr. Howland made a motion to sign a 3-year contract renewal with CE Harris and Associates, for \$725.00, for accounting services through 2027. Mr. Podojil seconded and the motion passed unanimously.*

- POs/Warrants:

- UAN PO 21-2024/Warrant #1139 - MARIA LIVERS, \$150.00 Secretary Stipend
 - *Mr. Howland made a motion to accept the PO and Warrant as listed. Mr. Podojil seconded and the motion passed unanimously.*

UPPER CHAGRIN PRESERVE (UCP) UPDATES

- Ms. Judis heard from Julie from the NEO Wildflower Society who wants to schedule a hike in the spring. Julie will connect with Ms. Judis regarding a date.
- Ms. Judis has not yet heard from the Historic Railroad Society about holding a 2025 UCP-connected event.
- Ms. Judis also reported that our river study volunteers completed the fall Chagrin River water quality survey. The Oct. 3rd survey earned “Excellent” for the Chagrin River, and our volunteers saw a plenaria for the first time.



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- Ms. Judis spoke with the Cleveland Science and Technical School. They may be interested in bringing a group to the UCP in the spring.
- Neither Ms. Judis nor Mr. Howland have heard back from First Energy regarding a specific answer in response to RTCPD's request for an easement through their property to build the next bridge in the UCP. Mr. Howland received an email that First Energy is still in discussion with all the appropriate departments, but no decision has yet been made.
- The contractor for the bridge sent a note to Mr. Howland asking to postpone until spring due primarily to his own health issues.

OTHER – Ms. Livers will renew this Board's operating name with the state {"Russell Township Citizens' Park District (511)"}].

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 4:34 PM. Ms. Judis seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, November 20, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio