



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – March 20, 2024
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:04 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE FEBRUARY 21, 2024 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the January 17, 2024 Regular Meeting as submitted. Mr. Podojil seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- RTCPD received accountant statement for YE2023, allowing Mr. Howland to file YE2023 Hinkle Report and close out 2023 in UAN system.

Bank Reconciliation for end of January 2024: \$22,304.84

Bank Reconciliation for end of February 2024: \$22,370.45

- Current Bank Balance/Library Funds distribution:

- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$224.83 on March 14.
- The bank account balance as of 20 March 2024 is \$22,595.28

- POs/Warrants

- UAN PO 4-2024/Warrant #1122 Charles E. Harris & Assoc., CPAs – \$475.00, End-of-Year Accounting Services
- UAN PO 5-2024/Warrant #1123 Maria Livers – \$150.00, Secretary stipend
- UAN PO 6-2024/Warrant #1124 Maria Livers – \$204.96, RTCPD Website hosting with Wix.com – www.YourRussellParks.com
- UAN PO 7-2024/Warrant #1125 LuAnn Judis – \$60.00 reimbursement for attendance at Scenic River Symposium

Mr. Howland made a motion to accept the POs and Warrants as listed. Ms. Judis seconded and the motion passed unanimously.

- **RESOLUTION 2024-2: PERMANENT APPROPRIATION RESOLUTION**

Mr. Howland read the resolution into the record.

Mr. Podojil made a motion to accept RESOLUTION 2024-2: PERMANENT APPROPRIATION RESOLUTION as read by Mr. Howland. Ms. Judis seconded and the motion passed unanimously.



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UPPER CHAGRIN PRESERVE (UCP) UPDATES

- Ms. Judis reported:
 - Aurora Middle School – interested in spring hike;
 - Hershey Montessori – also interested in spring hike;
 - Gilmour has an honors student doing an independent study who wants to hike as well;
 - Maybe RTCPD target group should be Middle School vs. High School;
 - Working on times and dates for all interested parties.
 - Ms. Judis has contact information for First Energy to receive permission to access UCP for with easement for supplies for building next bridge. Will include Pete McDonald of the Western Reserve Land Conservancy (WRLC) in the conversation.

OTHER – Nothing at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Podojil made a motion to adjourn the meeting at 4:49 PM. Mr. Howland seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, April 17, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio