



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – September 18, 2024
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:07 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE AUGUST 21, 2024 BUDGET HEARING & REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the August 21, 2024 Regular Meeting as submitted. Ms. Judis seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- The August 31, 2024 budget reconciliation was completed by Mr. Howland with the bank balance being \$35,073.69.
- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$291.79 on September 13th, and the current bank account balance as of this meeting is \$35,365.48.

- UAN Update – nothing at this time

- POs/Warrants:

- UAN PO 19-2024/Warrant #1137 - MARIA LIVERS, \$150.00 Secretary Stipend
- UAN PO 20-2024/Warrant #1138 – TREASURER, STATE OF OHIO, \$568.70 – \$171.00 UAN, \$397.70 for Bi-Annual Audit

Mr. Howland made a motion to accept the POs and Warrants as listed. Mr. Podojil seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

- Mr. Howland submitted the easement request to First Energy for bridge construction and followed up with Patrick White, his contact at First Energy. Mr. White indicated that easement permission normally takes 6-8 weeks, as permission involves okays from up to 8 departments. Mr. White told Mr. Howland that he will try to expedite the process.
- Ms. Judis reported that the fall Chagrin River survey will happen Oct. 3rd with Oct 9th as the rain date. Ms. Judis will contact the Ohio Wildflower Society and the Interurban Railroad Historical Society to see if they are interested in scheduling UCP into their public hikes schedule for 2025. Ms. Judis asked Ms. Livers to contact the Russell Twp. Historical Society regarding their interest in historical activities/walks, etc. for 2025.



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EXECUTIVE SESSION – per ORC 121.22(G)(2)

Ms. Judis made a motion to adjourn to Executive Session. Mr. Howland seconded and the motion passed unanimously.

The Board adjourned to executive session at 4:23 PM.

The Board returned to the regular meeting at 4:52 PM.

OTHER – No other business at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Mr. Howland made a motion to adjourn the meeting at 4:55 PM. Ms. Judis seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, October 16, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio