



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – August 21, 2024
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:12 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE JULY 17, 2024 BUDGET HEARING & REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the July 17, 2024 Budget Hearing & Regular Meeting as submitted. Mr. Podojil seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Current Bank Balance/Library Funds distribution:

- Mr. Howland attended the Geauga County Budget Hearing for the RTCPD on Tuesday, August 20, 2024. RTCPD will receive \$4482.28 in Public Library funds in 2025. The RTCPD budget for 2025 was approved.
- The July 31, 2024 budget reconciliation was completed by Mr. Howland with the bank balance being \$36,434.57.
- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$219.12 on August 15th, and the current bank account balance as of this meeting is \$36,653.69.

- UAN Update – nothing at this time

- POs/Warrants:

- UAN PO 17-2024/Warrant #1135 - MARIA LIVERS, \$150.00 Secretary Stipend
- UAN PO 18-2024/Warrant #1136 – WICHERT INSURANCE, \$1430.00, UCP Liability Insurance renewal

Mr. Howland made a motion to accept the POs and Warrants as listed. Mr. Podojil seconded and the motion passed unanimously.

- 2022-2023 Audit by the Ohio Auditor of State of RTCPD is complete. A confidential draft report was sent to RTCPD that will be public soon.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

- A rating of “good” was received for the summer survey for Chagrin River quality surveys performed by RTCPD volunteers. This was the same rating as received in the spring. Mr. Podojil’s and Ms. Judis’s conclusions were that the ratings would have been higher if the river had not been stirred up by recent storms at the times of both surveys.
- Mr. Howland submitted forms Monday, August 19th to First Energy regarding the granting of an easement to RTCPD for access to the UCP through the First Energy parcel off of



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Beechwood Drive for building the next bridge in the UCP. Mr. Howland also received an updated invoice from the construction company, which will be addressed in a future meeting after the RTCPD receives a response from First Energy regarding the easement.

OTHER – No other business at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Ms. Judis made a motion to adjourn the meeting at 4:40 PM. Mr. Howland seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, September 18, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio