



MINUTES
RUSSELL TOWNSHIP CITIZENS' PARK DISTRICT (511)
Regular Meeting – July 17, 2024
Russell Township Historic Town Hall, Russell Township, Geauga County, OH

CALL TO ORDER

The meeting was called to order by Chairman Mr. Roy Podojil at 4:09 PM. Present were Commissioners Mr. Roy Podojil, Mr. Perry Howland, and Ms. LuAnn Judis, and Secretary, Ms. Maria Livers.

MINUTES OF THE JUNE 12, 2024 REGULAR MEETING

Mr. Howland made a motion to accept the minutes of the June 12, 2024 Regular Meeting as submitted. Mr. Podojil seconded and the motion passed unanimously.

BUDGET & ACCOUNTING UPDATES

- Resolution 2024-3: RESOLUTION TO ACCEPT PROPOSED 2025 BUDGET – *Mr. Howland made a motion to accept Resolution 2024-3: RESOLUTION TO ACCEPT PROPOSED 2025 BUDGET. Ms. Judis seconded and the motion passed unanimously.*

- Current Bank Balance/Library Funds distribution:

- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$297.71 in June, as well as a check from the Russell Township Trustees for \$15,000 toward the construction of a bridge in the Upper Chagrin Preserve. The June bank balance was \$36,322.87.
- RTCPD received a distribution of Public Library Funds from Geauga County in the amount of \$299.50 in July. The July bank balance as of this meeting is \$36,622.37.

- UAN Update – none at this time

- POs/Warrants:

- UAN PO 15-2024/Warrant #1133 – MARIA LIVERS, \$150.00 Secretary Stipend
- UAN PO 16-2024/Warrant #1134 – GEAUGA COUNTY MAPLE LEAF, \$37.80, Budget Hearing Public Notice

Mr. Howland made a motion to accept the POs and Warrants as listed. Mr. Podojil seconded and the motion passed unanimously.

UPPER CHAGRIN PRESERVE (UCP) UPDATES

- Mr. Howland received a quote from Sumner Creeks regarding building the anticipated second bridge project ("Bridge #3" on the UCP map) in the UCP, using a method that would cause less erosion.
- Pete McDonald (Western Reserve Land Conservancy) offered the name of his FirstEnergy contact regarding requesting an easement to take bridge materials through the First Energy parcel(s) to the bridge site. Mr. Howland will submit the appropriate First Energy forms.



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- Ms. Judis reported that the spring Chagrin River survey with Laurel Academy got a high rating from RTCPD's Ohio Department of Natural Resources contact, Ms. Becky Donaldson. RTCPD volunteers will perform the summer survey in August. Ms. Donaldson mentioned in a Maple Leaf newspaper interview that Laurel students had done this survey and she highlighted the positive value of the UCP, both for science and nature education and as providing a healthy water supply for our area.

EXECUTIVE SESSION

Mr. Howland made a motion to adjourn to Executive Session at 4:45 PM. Ms. Judis seconded and the motion passed unanimously.

The board returned from executive session into the regular meeting at 4:58 PM.

OTHER – No other business at this time.

PUBLIC COMMENTS – No public comments at this time.

ADJOURNMENT – *Ms. Judis made a motion to adjourn the meeting at 4:59 PM. Mr. Howland seconded and the motion passed unanimously.*

Minutes Approved:

Respectfully submitted by
Maria Livers, Sec'y.

Roy E. Podojil, Chairman

NEXT MEETING: Wednesday, August 21, 2024 at 4:00 PM. Location: Russell Town Hall, Russell Township, Geauga Co., Ohio